

ACES Presents: Civil Service Exams

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Overview

- DCAS exam website
- The OASYS system
- Filing for an exam
- Next steps

<u>Disclaimer:</u> This presentation is based on my own experiences, and does not reflect the views of DCAS or the NYPD.



DCAS Exam List Website

- Best place to find exams
- Three groupings: Open for Anyone, Promotion, and Qualified Incumbent/Provisional
- Lists in alpha and application period, with title specs
- Filing end date- LAST day to apply/submit
- https://www1.nyc.gov/site/dcas/employment/ how-can-you-find-upcoming-exams.page



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The NOE

- Source of truth on exams
- Application period, what the job involves, salary, how to qualify, how to apply
- The Test
- If EEE, minimum quals and above
- Example: Say you have 8 yrs exp.
 4 yrs + BA/BS = Min+ 4 yrs=85
- MA/MS= Min + 8 yrs=100



Citywide Administrative Services

DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICES
BUREAU OF EXAMINATIONS

(T)

BILL DE BLASIO Mayor LISETTE CAMILO

NOTICE OF EXAMINATION

CHIEF MARINE ENGINEER

Exam No. 0130

WHEN TO APPLY: From: October 2, 2019

APPLICATION FEE: \$82.00

To: October 22, 2019

If you choose to pay the application fee with a credit/debit/gift card, you will be charged a fee of 2.00% of the payment amount. This fee is nonrefundable.

YOU ARE RESPONSIBLE FOR READING THIS ENTIRE NOTICE BEFORE YOU SUBMIT YOUR APPLICATION.

WHAT THE JOB INVOLVES:

Chief Marine Engineers, under general direction, supervise and direct the operation of the main propulsion



The OASYS System

- Exam filing system
- Account required, ONE per person
- Creation or reset may take a few days
- Ensure profile is COMPLETELY filled out
- https://a856-exams.nyc.gov/OASysWeb/

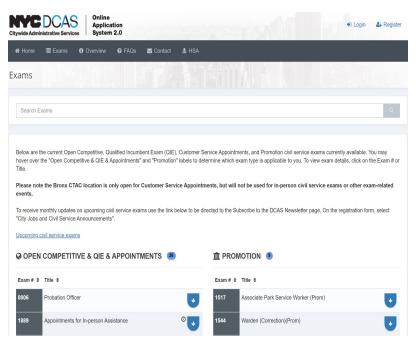


www.aces300k.org aces300k@gmail.com



Filing for an Exam-Finding an Exam

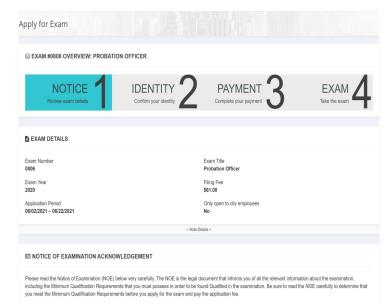
- Shows the filing date, price, tests, NOE
- Click Title to sort
- Tip-Keep the exam website open as well
- https://a856-exams.nyc.gov/OASysWeb/ Exam/List





Filing for an Exam-Apply and Pay

- Shows current step
- Shows you all the information from before
- If Education and Experience, you can begin taking immediately after payment
- You may be emailed reminders to finish the exam
- May receive a preview of tentative score-final submit "locks" it and your answers





Next steps

- Make a list of selective certs and update DCAS as needed- you have until the expiration of the list
- Lists may take a year or more to come out-watch your emails and check your OASYS dashboard!
- Contact DCAS for major questions/concerns
- When should you file? Now!
- Flow: Go to DCAS exams, find exam, login to OASYS, file and pay.

